

# Charity Commission Annual Return 2006

## PART A

Registered number **1112258**

Main charity name **THE BRITISH FRIENDS OF VANUATU CHARITABLE TRUST**

### A1 Financial year covered by this form

Please complete for the Financial Year ending on or after 1 January 2006.

Financial year start **01/01/2006**

Financial year end **31/12/2006**

Next financial year end **31/12/2007**

### A2 Gross income and total expenditure

Extract the charity's **gross income and total expenditure** from the accounts prepared for the financial year shown above. Do not include the gross turnover/income of connected trading companies.

Gross income	_____	Pence <b>MUST</b> be rounded up/down to the nearest £	<b>£5,811 . 00 p</b>
Total expenditure	_____		<b>£6,550 . 00 p</b>

## PART B

### B1 Fund-raising (charities with an annual income exceeding £1 million need not answer this question)

a Does the charity engage in **fund-raising**? (If 'No', go directly to B2) Yes  No

b State the **gross amount received from all fund-raising efforts** during the financial year £ \_\_\_\_\_

c State the **gross total expenditure in the financial year connected with fund-raising efforts** £ \_\_\_\_\_

d Does the charity make use of **professional fund-raisers** or **commercial participators**? (If 'No', go directly to B2) Yes  No

If 'Yes', does the charity have a formal written agreement satisfying the requirements of Part II of the Charities Act 1992 with each of the **professional fund-raisers** or **commercial participators**? Yes  No

## B2 Trustees – benefits

For the purposes of B2 and B3 “**charity trustees**” includes any persons, companies, or other bodies **connected** with them. Also “the charity” includes any company or other body connected with it.

- a **Expenses** incurred by the charity trustees including travel, meals, accommodation and telephone costs. Do not include items which **charity trustees** buy on behalf of the charity and for which they are repaid by the charity at the price they paid, e.g. stationery and equipment supplies

£

State the total amounts paid or payable (excluding expenses as detailed above) to the charity trustees during the financial year from the charity's funds.

- b Amounts paid or payable for any **professional services** provided to the charity

£

- c Amounts paid or payable for any other services provided to the charity. Include salaries, wages and honoraria, as well as payments for services other than professional services

£

- d Other amounts paid or payable. Do not include the purchase of **trustee indemnity insurance**

£

- e If any payments were made under b, c or d, do the **charity trustees** have specific authority (either in the governing document of the charity or from the court or the Charity Commission) to make these payments?

Yes  No

## B3 Trustees – property

Please see the note at the start of B2. For the purposes of B3, property should include freehold or leasehold land or buildings, vehicles and computers etc. If the figure is zero, insert zero.

- a If the charity sold any property to any of the **charity trustees** without **authority** during the financial year, then please state the total value of the property sold

£

- b If the charity purchased any property from any of the **charity trustees** without **authority** during the financial year, then please state the total value of the property purchased

£

- c If the charity occupies any land or buildings belonging to any of the **charity trustees**, then please state the total amount paid during the financial year for that occupation. Include rent or licence fee, any premium or capital payment and all other payments made under the tenant's covenants in the lease or under the terms of the licence, e.g. on repairs or improvements to the property

£

## B4 Dealings with connected trading companies

- a Does the charity have any **connected** trading companies? (If 'No', go directly to B5) Yes  No
- b Give the total outstanding balance of all loans made by the charity to the **connected** trading companies as at the end of the financial year given in A1 (from the accounts) £
- i Are all the loans (in B4b) secured? Yes  No
- ii Do the **connected** trading companies pay interest on all the loans (in B4b) at commercial rates? Yes  No
- iii Are all the loans (in B4b) repayable within a period specified in each of the loan agreements? Yes  No

The amount of the loans for each connected trading company is the maximum it owed at any time during the financial year. The total amount is the sum of all these maximum amounts.

- c Has any money originally loaned to a **connected** trading company not been repaid, but has instead during the financial year:
- i been subscribed by the charity for the issue of new shares in that company (i.e. converted to share capital)? Yes  No
- ii been written off? Yes  No

If the charity's accounts provide for the partial or total non-repayment of a loan made by the charity, then treat the loan as "written off".

- d State the total amounts due at the end of the financial year to the charity from the **connected** trading companies excluding loans £

This could include amounts owing to the charity for goods and services provided, or service charges, or as a result of charging the company's expenses to the charity.

- e Please give the following details about all the charity's connected trading companies for the last complete financial year ending on or before the last day of the financial year given in A1
- i Overall total turnover £
- ii Overall total profit or loss on ordinary activities before taxation (losses should be given by placing figures in brackets) £

For present purposes, calculate profit or loss on ordinary activities before deducting any gifts made to the charity.

Total amounts transferred to the charity £

These should include amounts transferred by gift aid, dividend or any similar means. Treat transfers by deed of covenant or gift aid as having been made by the company in the financial year in which they are treated for tax purposes as being made.

## B5 Misappropriation of assets

- a During the financial year, have any of the charity's assets been stolen or otherwise misappropriated by a person who was, at the time, associated with the charity (whether the assets or their value have been recovered or not)? Yes  No

"Associated with" includes **charity trustees**, custodian trustees, holding trustees, officers, agents or employees and clients or beneficiaries of the charity or any persons, companies or other bodies **connected** with them.

- b State the amount of money or value of the assets which have been stolen or otherwise misappropriated £

- c Has your charity received any of the following:

- i A large donation (£5,000 or more) from a person unknown to the charity? Yes  No
- ii Donations conditional upon particular individuals or organisations being used to do work for the charity? Yes  No
- iii Donations in cash for a certain period of time, the charity to receive the interest, but the principal to be returned to the donor? Yes  No

- d Do you have in place measures to protect your charity's income from abuse by **money launderers**? Yes  No

## Declaration

Those who give answers that they know or suspect are untrue or misleading may be committing an offence.

I certify that the information given in this form is correct to the best of my knowledge and **has been brought to the attention of all the charity trustees**

Signed by one of the  
charity trustees on behalf  
of all charity trustees

Date 17/08/2007

Title MR

Please use BLOCK CAPITALS

Full Name NORMAN JAMES SHACKLEY

Please use BLOCK CAPITALS

Daytime telephone  
number 01784 251490

You may find it useful to keep a copy of your completed form.

## Contact Details

**Address** The Charity Commission for England and Wales  
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LIVERPOOL L69 3UL

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The Charity Commission is a Data Controller as defined by the Data Protection Act 1998 and holds personal data for the purposes of maintaining the Register of Charities and certain other statutory functions as assigned by Parliament. The Charity Commission complies with the Data Protection principles set out in the Data Protection Act 1998 in relation to personal data which is supplied to us via the Annual Return, our website and through the performance of its statutory role as a regulator of charities, to the extent that the Act requires us to do so. These principles restrict the powers of a data controller to disclose third parties' personal data which it is processing. However, the name, address and telephone number of the charity contact and the names of the charity trustees will be publicly available on the Charity Commission website. In addition, the Charity Commission has a statutory obligation under section 84 of the Charities Act 1993 to provide to any person upon request copies of, or extracts from, any document in its possession which is open to public inspection. This will include the Public Register of charities as well as any governing documents, annual reports or